

Martin J. Mallard

740 Smith Rd., Richlands, NC 28570 • (222) 555-5555 Home • (222) 555-5555 Cell • mjm@yahoo.com

Industrial Maintenance/Electrician

Extensive knowledge and experience in industrial machine maintenance and electrical work. Superb technical skills and use of measuring tools and materials. Knowledgeable of Lean Manufacturing Principles. Energetic, gets along with associates, good safety record and great work ethic. *Comments from Letters of Recommendation:* "He believes in giving an honest days work and taking responsibility for his actions." "In review of his attendance, his record is quite impeccable. His attitude is always positive. He reacts to immediate situations and gets the job done."

Achievements

- Received *SEC Values in Action Award* for voluntarily traveling to South Africa to start up the Affinity FDR (Foldable Disposable Respirator) line. Assisted in training African associates to build and maintain foldable respirators
- Earned SEC's Perfect Attendance Award for 2003 and 2004
- Recognized for two safety ideas which were implemented by SEC between 2001 – 2004
- Managed facility installation and maintenance in start-up phase of new Apollo tool building facility in 1997

Work Experience

Pulpwood of America, New Bern, NC – *Maintenance Mechanic* 09/2005 – present

- Perform machinery maintenance, troubleshooting, repairing, upgrading and installations in high volume, 24/7 environment
- Perform predictive and preventative maintenance
- Read mechanical prints, electrical wiring diagrams, AC/DC, pneumatic diagrams, hydraulic diagrams
- Repair electrical controls ac/dc, pneumatic equipment, hydraulic equipment
- Fabricate equipment using welding arc and gas
- Dismantle devices to gain access to and remove defective parts
- Adjust functional parts of devices and control instruments
- Set up and operate drill presses, grinders, and other metalworking tools to make and repair parts

Safety Equipment Company, Jacksonville, NC – *Industrial Maintenance Electrician* 06/2001 – 05/2005

- Installed and maintained machinery, equipment, physical structures and pipe and electrical systems
- Reviewed specifications, blueprints, manuals and schematic drawings
- Inspected and tested machinery and equipment with electrical and electronic test equipment
- Assisted in removing and replacing worn or defective parts of drive mechanisms
- Located damaged air and hydraulic pipes on machines and measured, cut, threaded and installed new pipe
- Repaired broken parts, using brazing, soldering and welding equipment and hand tools
- Cleaned and lubricated shafts, bearings, gears and other machinery parts
- Installed and repaired electrical apparatus including transformers, wiring, electrical and electronic components
- Cleaned and painted machinery and equipment

Dyna-Craft Industries, Inc., Apollo, PA – *Sr. Maintenance Mechanic/Maintenance Coordinator* 05/1996 – 04/2001

Repaired and maintained stamping presses, surface grinder mills and other equipment. Performed general maintenance including electrical, plumbing and painting. Prioritized and scheduled repair work. Coordinated with contractors and vendors for roofing issues, HVAC, water authority, waste water management and state regulatory agency. Helped build Safety Team and worked with team to correct non-conforming equipment to expectations.

Hospital Central Services Cooperative, Inc., Greensburg, PA – *Maintenance Mechanic First Class* 02/1985 – 05/1996

Repaired industrial laundry equipment including washers, dryers, extractors and folders. Installed gas lines, water lines, and electrical wiring. Welded mild steel, cast iron, and stainless steel. Performed hydraulic and general plant repair work.

Education/Training

Coastal Carolina Community College, Jacksonville, NC – Introduction to Lean Manufacturing – 11/2004; Lean Manufacturing – 11/2004

Dyna-Craft Industries, Inc. – "The Quality Advantage" – 04/1998;

Forklift Operator Training Class, Allegheny High Lift, Inc. – 05/1999

HCSC Laundry – Forklift Safety – 09/1995

Central Westmoreland Career & Technology Center, New Stanton, PA

Hydraulics/Pneumatics-12/1993; Welding I-11/1993; Industrial Wiring-03/1993

Heavenly Area Senior High School, Goldsboro, PA – graduated 1971

Recognition

Outstanding Commendation – 04/1988; National Defense Service Medal/Letter of Appreciation – 08/1989;
Battalion Commander's Coin – 04/1990